



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

SRI GURU HARI SINGH COLLEGE, SRI
JIWAN NAGAR

- Name of the Head of the institution **Dr. Harjwant Singh**
- Designation **Officiating Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **1698297317**
- Mobile no **9466059122**
- Registered e-mail **prof.harjwant.rania701@gmail.com**
- Alternate e-mail **sghs.college@gmail.com**
- Address **SRI GURU HARI SINGH COLLEGE**
- City/Town **SRI JIWAN NAGAR**
- State/UT **HARYANA**
- Pin Code **125075**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Chaudhary Devi Lal University, Sirsa**
- Name of the IQAC Coordinator **Dr. Krishan Lal Grover**
- Phone No. **9416724025**
- Alternate phone No. **9416724025**
- Mobile **9416724025**
- IQAC e-mail address **sghs.college@gmail.com**
- Alternate Email address **sghs.college@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://sghsc.in/igar/>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://sghsc.in/academic-calender/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65.50	2003	21/03/2003	20/03/2008

6.Date of Establishment of IQAC **25/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	00	00

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The college academic calendar was prepared for the session 2021-2022, in accordance with the academic schedule of DGHE, Panchkula and Academic Calendar of Chaudhary Devi Lal University, Sirsa. 2. 'The International Seminar of Commerce' was conducted in the college campus on 27 July, 2021. 3. 'Kavi Darbar' was organized in the college to inculcate the literary knowledge among the students. 4. Covid Vaccination Camp of Co-vaccine and Covi-shield were systematically organized on December 24, 2021. 5. A laser Printer and Computer system were purchased in the college as per the office requirements.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. Website to be upgraded and be made more student-teacher centered and user friendly.</p> <p>2. Plan initiatives/steps for improving quality of mentoring classes.</p> <p>3. To conduct regular IQAC meetings.</p> <p>4. Organize extension activities and social outreach activities.</p> <p>5. To promote sense of responsibility and patriotism among students.</p> <p>6. Preparation of Academic Calendar.</p> <p>7. To motivate teachers to participate in Workshops, Webinars, Conferences etc. for improving teaching skills.</p> <p>8. To encourage the students to get vaccinated to make the college pandemic free from COVID-19.</p> <p>9. Stress on imparting greater skills.</p>	<p>1. (a) College website has been improved significantly. (b) It is frequently updated and made user friendly for all stakeholders. Students can access all relevant information about classes, curriculum, examinations and admissions.</p> <p>2. (a) To better equip and orient the teachers for conducting mentoring classes, a new initiative, Mentoring the Mentor programme was started. (b) Mentoring groups were revised, and the groups were fixed for a period of at least one year for enhancing the teacher-student interactions.</p> <p>3. (a) IQAC was reorganized and strengthened. (b) Four meetings of IQAC were conducted in the session 2021-22 to plan and organize various academic and administrative activities.</p> <p>4. (a) Many extension and social outreach activities on themes like Youth Against Drugs, Water Conservation and Rainwater Harvesting, Cleanliness and Hygiene, Healthy Eating Practices, Constitutional Awareness, Tree Plantation, AIDS Awareness, Road Safety, Dental Check Up, Basic Survival of Life, Concerns for Aged etc. were organized.</p> <p>5. (a) Students were introduced to Indian tradition, culture and social harmony by organizing cultural programmes, celebrating important days of great personalities like Ravidas Jayanti, Subash Chander Bose Jayanti, Ambedkar Jayanti,</p>

organizing farewell and introduction parties and promoting interaction of students for social harmony and solidarity. 6.(a)Adaptation and implementation of the prescribed Academic Calendar carried out successfully. 7. (a) 04 members of teaching staff attended Webinars/Seminars. (b) 04 faculty members attended and presented Research papers in National and International Conferences/ Seminars. (c) 04 faculty members published Research papers in reputed journals. 8. (a) Covid Vaccination Camp of Co-vaccine and Covi-shield were systematically organized on December 24, 2021. 9. (a) Skill and competencies were enhanced through organizing induction programmes, experiential learning and organization of out of class activities for students. Students were exposed to experiential learning.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Sri Guru Hari Singh College, Sri Jiwan Nagar	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SRI GURU HARI SINGH COLLEGE, SRI JIWAN NAGAR
• Name of the Head of the institution	Dr. Harjwant Singh
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

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Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Sri Guru Hari Singh College, Sri Jiwan Nagar	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	04/01/2023

15.Multidisciplinary / interdisciplinary

Sri Guru Hari Singh College, Sri Jiwan Nagar has an interdisciplinary approach that allows for the combination of different subjects in one course that helps in gaining knowledge and encourages the students to apply their existing and newly acquired knowledge in a more practical and hands-on way. Students engage with diverse perspectives and methodologies, fostering a more holistic and interconnected view of the subject matter. Our institution provides regular degree programs in arts at UG level and Commerce at UG & PG levels. The courses run by this institution are B.A., B.com., & M.com.The institution aims at generating a productive human resource by laying emphasis on "Improving the Quality of Life". Through purposeful education in consonance with the mission:

1. To imbibe a spirit of National Character.
2. To provide different avenues to the students, ensuring social parity and gender.
3. The institution believes in the self- empowerment of women and the importance of value education which helps in all round development of an individual.
4. Lectures on interdisciplinary approach, delivered both by college faculty and invited speakers are held each year. Other lectures on gender issues, environmental awareness, sustainable development, Say No to Drugs and other relevant topics are held all year round.

16.Academic bank of credits (ABC):

Not undertaken by the institution so far as we follow the courses and schemes implemented by the affiliating universities /State govt. Hence, our State Govt. /Affiliating University must first implement the scheme. As soon as the university changes the rules of course registration, enrollment, requirements, credits to be granted, nature of grades etc. we will formally undertake the same following their guidelines.

17.Skill development:

For skill development our college engages students in skill-building activities, they enhance their cognitive abilities, critical thinking skills, and problem-solving capabilities. These skills are not only valuable in real-world scenarios but also in academic settings.Skill development during education will help students to figure out their strength and weakness. This reduces the unemployment rate and helps individuals secure stable and

better-paying jobs, ultimately boosting the nation's economic growth. Our college organizes various activities, skill-based programmes and different competitions. For this various committees/cells are there. In this institution subject societies, mentor-mentee groups, Red Ribbon Club, Women Cell, IQAC, NSS, NCC etc. All these cells organize various activities such as talent show, quiz, PPT, Poster making competition, Sports meet, Yoga, Essay Writing, Poetic Recitation, Painting, also visiting Industries and Bank for educational purpose as well as to get practical knowledge. When students participate in all areas, they have multiple avenues to learn from, they become confident and independent. A curriculum centered on skill development encourages students to think deeper and solve problems independently.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian arts and culture is very important and it could be effectively imparted through integrating Indian arts into the main curriculum. The governance of the institution is reflected of and in tune with the vision and mission of the institution. The members of Managing Committee, the Principal, and the staff members are whole heartedly engaged in the upliftment and development of this institution to bring overall development and growth of the students. The various language courses running in the college are Hindi, English and Punjabi at under graduate level. The teachers while teaching in the class use both Hindi and English Language. Our Institution provides education which emphasises unity and integrity of culture, language, religion etc. Havan Yajna is also organized at the start of new session, functions are organised to inculcate the values of Namdhari Sect and educate the students towards the Sect's contribution in eliminating social evils. It is helpful in developing moral and cultural Indian values among the students and staff. This institution provides opportunities to students to opt any medium(English, Hindi Punjabi) to gain knowledge and express their views in activities and examinations.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education is a student centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcome at different levels. Even though the curricula are designed by the university, our senior faculty plays an important role by contributing as member

of Board of Studies. The course material of the curricula is so designed as to draw out the maximum potential of each student. It is also made sure that it helps the students in their employability and progression. The students must go through the process of external evaluation at the college and affiliating university levels respectively. The college library has several books for competitive exams apart from the course related books.

20.Distance education/online education:

COVID-19 crisis has created many education challenges but at the same it has offered new opportunities to embrace new technologies in education system. These crises have brought a shift from traditional education to online education in all the educational institutions around the globe. Pertaining to the barriers posed by the pandemic our college has successfully imparted all its courses' content in online mode along with adequate study material keeping in view the remote accessibility so that no problem is faced by any student. After opening the economy along with educational institutions, our college adopted a hybrid mode of education inculcating online as well as offline resources for teaching learning process. Faculty in the college are regularly encouraged to learn new methods for imparting courses' content through online mode using various apps like Zoom , Google classroom, Google meet, etc. to deliver the online lectures. Many of them also uploaded their lectures on you tube channels. Tools like PowerPoint Presentation, Digital Board etc. are also used. As a part of formal education, there is no course on distance education in our college, it can be incorporated only by instructions from the competent authorities.

Extended Profile

1.Programme

1.1 03

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 444

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 610

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 129

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 05

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	03
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	444
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	610
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	129
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	14
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	05
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	27,21,060
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliating university i.e. CDLU, Sirsa. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of work load is done beforehand. Every department is whole heartedly devoted in implementing academic and co-curriculum activities to enrich the learning process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information. For brainstorming of the students, they are encouraged to ask questions. To get immediate feedback teachers also ask questions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabi through assignments, group discussions, seminars, debate and active participation in the

class. Teachers also guide students to refer the prescribed textbooks of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabi and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers Coordinate with the librarian to ensure the availability of the required books. Teachers are encouraged to attend FDP. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in the irrespective fields.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sghsc.in/syllabus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation of the students is adjudged by a well-planned and structured mechanism. This structured mechanism helps in creating an effective evaluation system. For this purpose we follow academic calendar of our institution. Academic Calendar of our institution is framed keeping in view the Academic Calendar of Chaudhary Devi Lal University, Sirsa. Teaching-Learning process, exams as well as other activities are conducted strictly according to the academic calendar. The criteria for continuous evaluation is regular class tests as well as one full syllabus test, assignments and class attendance. To fulfill the attendance criterion the students remain regular in the class. The teachers also monitor students' performance by class discussions and queries raised by them. Taking regular class tests and the preparation of assignments help the students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. Thus, continuous evaluation system proves fruitful by making them disciplined, regular in studies and getting through examination successfully as well.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sghsc.in/lesson-plan/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our institution has been working for the overall development of the students by concentrating particularly on the core issues of society like Gender Equality, Human and Ethical values, Environmental Awareness and Professional Ethics and gender issues are integrated into the curriculum. All the courses related with gender issues aim at promoting gender equality and focus on gender issues. Our institution integrates courses that teach human values through the subjects of Hindi, English and Punjabi literature. Issues related with environment and sustainability are also integrated in curriculum. In UG programmes there is a mandatory paper related to environmental studies in all the years of all the courses. Van Mahotsav is celebrated every year in the month of July or August. UG program of Commerce teaches professional ethics by various topics covered under the subjects "Entrepreneurship Development", "Advertising" and "Corporate Social Responsibility" etc. Innutshell, the college puts special

efforts to work out the issues relevant to Gender Equality, Environment, Moral Values and Professional Ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	https://sghsc.in/feedback-forms/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sghsc.in/feedback-analysis/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
444	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

288

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At our college, students come from both rural and urban areas. Our students belong to various economic sections and committees of society. Admissions of the students are granted without regard to factors such as caste, religion, social standing, or credential. After admissions, the college implements a procedure to determine whether students are advanced or slow learners. Tests and homework are tailored to the learning capacities of slow learners. The teachers also provide them with individual counseling. Slow learners are divided into groups, and advanced learners take on the responsibility of being their mentors. They are also provided a particular opportunity to have discussions with teachers during their free lectures whenever they feel the need for the same. The teachers observe whether the student easily understands the lesson. By providing them with advanced textbooks, journals, and notes for their advanced studies, advanced learners are also given extra consideration. The teachers conduct group discussions, internal examinations, extra notes, seminar sessions, experimental learning sessions, projects, assessments, internet facilities, and participatory learning sessions. For better exposure, they are given encouragement to read journals, magazines, and newspapers. They are also being encouraged to take part in extracurricular activities like athletics, NSS, NCC, and cultural events to develop every aspect of the student's personality.

File Description	Documents
Paste link for additional information	https://sghsc.in/subject-material/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
444	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential Learning:** Our college inspires the students to enhance their practical knowledge, skills, and overall personalities. Computer Lab and Geography Lab provide such an environment to students of B.A, B.Com. and M.Com. A well-maintained sports complex and equipment are provided to students so that they can practice to achieve their physical education goal. Students also learn by participating in extracurricular activities when they are given the chance to hold the stage and organize functions like the Freshers function, the Farewell function, and Teachers Day on their own.

2. **Participative Learning:** Students' interest in the subject is stimulated by project work, which gives them the opportunity to freely express their ideas and thoughts on any topic. The project work is completed in compliance with the syllabus requirements. The projects are done in UG and PG classes. For example, projects prepared on e-commerce, companies' prospects, share certificates, final accounts, and geography. Faculty members encourage student participation in group discussions, subject quizzes, news analyses, NSS, NCC, and current affairs to create an interactive learning environment.

3. **Problem-solving Method:** During tutorial and proctorial periods, mentors assist students in solving individual problems. Students' ability to solve problems is also fostered by the recommendation to study and thoroughly absorb the religious literature.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sghsc.in/subject-material/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty at the institution uses traditional classroom teaching, blackboards, and various ICT-enabled tools to enhance the quality of teaching and learning. The campus is equipped with a high-speed Wi-Fi connection. The teaching staff searches for and provides e-learning materials using the Internet and Wi-Fi. Individual WhatsApp groups were formed for every class and subject. The student receives study materials and e-links via these WhatsApp groups. Additionally, wi-fi is available to students for searching for educational materials.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

05

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

134

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In terms of frequency and mode, the college's evaluation procedure is transparent, comprehensive and reliable. The college is affiliated with Chaudhary Devi Lal University, Sirsa, and follows the university's prescribed syllabus. The institution has a continuous internal evaluation system. For internal assessment to be transparent, students must be informed well in advance of the internal assessment method. In order to ensure that the evaluation process is carried out effectively and efficiently. The college carries out internal assessment on all subjects based on assignments, class tests, behavior, and class attendance performance of the students for practical as well as theoretical subjects. Continuous evaluation is made through group discussions, class tests, classroom presentations, PPTs, assignment submissions, field visits, work, and seminar presentations. The result is communicated to the students and individual guidance is given to every student after their assessment and unit test. The internal performance of students and evaluated answer sheets are shown to the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://sghsc.in/subject-material/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound, and efficient method is followed by our college in terms of dealing with internal examination grievances. Over the course of the semester, several internal exams are conducted. Each department gives students various topics for their assignments and internal projects. The department consists of criteria such as timely submission, clarity, neatness, etc. Returning the assessed assignments to the students helps to settle complaints and preserves the transparency of the marks awarded. The department conducts the class test for every semester and the subsequent evaluation process. The UG & PG departments of the college use the classroom presentation method of assessment regularly. Teachers analyze the behavior of students on campus. The significant provisions made to ensure rigor and transparency in the internal assessment are:

1. All the students are well informed about the transparency

of internal assessment, and the performance of students in each subject is evaluated through internal tests, assignments, and university exams too.

2. For PG classes, internal and external examinations are conducted for 30 marks and 70 marks, and for UG classes, 20 marks and 80 marks, respectively.
3. The descriptive test conducted by teachers contains weightage of 5 marks, and assignments contain weightage of 10 marks in a total internal assessment of 20 marks per subject.

File Description	Documents
Any additional information	View File
Link for additional information	https://sghsc.in/subject-material/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated the learning outcomes of the programmes and courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Hard copies of the syllabus and learning outcomes are available in the departments for ready reference by the teachers & students and the Soft Copy are also uploaded to the Institution / university website for reference purpose.

2. The faculty discusses the learning outcomes of the programs and courses with students at the completion of each topic, guiding them in the direction of relevant technological applications.

3. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

The institution is running undergraduate (B.A. and B.Com.) and postgraduate (M. com.) courses for the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college took care of the attainment to measure the POs, PSOs, and COs and implemented the mechanism as follows:

1. The college has an examination committee headed by the convener.
2. The institute follows the academic calendar of our affiliated university.
3. All the subject teachers maintain academic records for every academic year.
4. All the subject teachers prepare semester-wise internal assessment reports.
5. The institute considers feedback from the stakeholders for the attainment of PO, PSO, and CO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sghsc.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution encourages faculty members and PG students to enroll in doctoral and postdoctoral research. The faculty members are also encouraged to publish research papers in national and international journals, specifically UGC-recognized journals, and present the papers at national and international conferences and seminars. Our incessant endeavor is to give wings to the dreams of our students by organizing webinars, seminars, and extension lectures on social issues, current issues, and other issues that help them connect to their very foundation. In order to encourage, foster, and promote the research temperament among the students and faculty, a national conference on 'Research Methodology' was organized. The college has a library with traditional and contemporary books, journals, encyclopedias, and reference books. The library is well equipped with internet facilities, and WI-FI connections are provided to faculty and students to access a wide range of information. The

institution also has a well-furnished seminar hall to conduct seminars, guest lectures, and educational videos. The institution has well-equipped computer laboratories with 20 computers that enhance the learning process and enable the proper conduct of the university-prescribed courses. All the PCs (in the lab and the office) have a dedicated leased line for internet connectivity for the convenience of the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS Unit of the college, works with self-realization by relating to the community, identification of community needs and

problems with involvement in the solution thereof, development of social and civic application of knowledge to find practical solutions, acquiring leadership qualities and a democratic attitude, and practicing national integration. The unit participates in all the public campaigns against AIDS and Illiteracy. The cultural committee of the college organized various activities, including singing, dancing, speech competitions, mimicry, and talent hunts, to develop the overall personality of the students. The departments of the college conducted their departmental activities like quizzes, poster making, and extension lectures. The NSS and NCC units undertook several extension activities. These activities have been carried out so that the students can be sensitized to various social issues and thus dedicate themselves to nation-building. Some of these activities include: An awareness campaign for International Plastic Bag Free Day, Women Empowerment, and Gender Equality was organized in a nearby village. The NSS unit organised a seven-day special camp involving 50 students. The different activities conducted during these days are: youth against drug abuse, Beti Bachao-Beti Padhao, Clean India, Green India, personality development, and yoga camp. The NCC Unit observed World No Tobacco Day, a plantation program, and a blood donation camp at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

165

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The management of the institution has had an optimistic approach since the beginning to increase, upgrade, and promote overall facilities in the college. The college has adequate infrastructure and physical facilities for the teaching and learning process as well as extracurricular activities. The college runs both UG and PG programs in arts and commerce. Besides the building, the college has a spacious playground for sports activities. The college has cultivated an atmosphere that aims to provide ample opportunity for extracurricular and support services organized by departments of the National Service Scheme (NSS) and National Cadet Corps (NCC). The college campus is neat and clean. The college encompasses 12 well-

furnished, well-ventilated, spacious classrooms for conducting theory classes. The college has a seminar hall. This hall is regularly used for conducting national and international seminars. The students are promoted for active involvement in paper presentations, group discussions, etc. The entire campus is Wi-Fi enabled for students and staff. Internet facility are available in the whole campus, including labs, classrooms, library, and offices. The library has a number of books available covering all major fields of Commerce, Science, and Humanity. The library also has separate study spaces available for boys and girls. Multiple resources, such as newsletters, journals, and reference books, are available for students' self-learning at library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sghsc.in/album-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games, and cultural activities. The college has large playgrounds with provisions for multiple games such as athletics, cricket, football, Kabaddi, volleyball, basketball, kho-kho, etc., and an astroturf for the promotion of hockey. The college has a well-equipped hall for organizing cultural activities like talent search competitions and various academic events. Intra-college and inter-college games and sports competitions are organized regularly for the students. The students are especially being trained for participation in Zonal and Inter-Zonal National Youth Festivals and other competitions organized by the universities, colleges, and non-profit organizations. A separate cultural committee is formed in the college, which maintains the record of the same. The athletic meet is also being organized at the institute every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sghsc.in/album-gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,16,900

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has its own library, named Satguru Jagjeet Singh Library. The library has a rich collection of more than 14,400

books that cover all the relevant and important subjects. The journals and magazines are purchased on a periodic basis and made available for students and staff. Many newspapers and magazines are also made available in Hindi, Punjabi, and English. The library has separate sections for books, newspapers, magazines, and reference books as per the needs of staff and students. The library helps to nourish the knowledge of students and staff. The library staff is efficient in handling of books and magazines. The library facility is available during college working hours, except holidays.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

. 39972

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities, including Wi-Fi. The college has developed IT facilities to meet the learning requirements of students and faculty. The computer lab consists of 20 computers with Internet connectivity for the purposes of the students who opted for computer, mathematics, and commerce as part of their courses as well as for general purposes. The software, required as per the curriculum, is installed, updated, and maintained as and when required. The seminar hall is equipped with mike system, speakers, and an internet connection. The whole campus of the college has Wi-Fi facilities. The website of the college is monitored and updated under the supervision of the web coordinator. The computers of the college are connected with printers and scanners wherever required. The college has one multipurpose photocopy machine placed in the administrative block. All the departments have computers with Internet facilities via Wi-Fi for the smooth conduct of online classes. For maintenance (such as repairs and servicing of computers, Internet Wi-Fi networking, installation of software, and maintenance and upgrading of hardware), all departments approach the higher authorities, and work is done accordingly. Software like C and Tally has been installed in the

computer lab. In the COVID-19 pandemic phase, our institution gave high priority to a high-speed internet network for smoothly maintaining online classes. Most of the official work is being done with the help of ICT. The college regularly maintains its IT facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.49304

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library : College library contains 14412 Books and Journals. Students and staff are issued three Books at a time for two weeks. Librarian keeps and maintains the stock register. For those students who want to study in the library, have to maintain the silence. The library is under CCTV surveillance.

Sports Complex: The sports equipment is issued to the students as per the schedule of the events. Technical coaching is given to the student by the experts after college hours to encourage them to participate in state and national-level sports. The ground is available for various outdoor games, and utilized for practice of shot-put, javelin throw, races, and hockey ground etc. Gymnasium facility is available in our college. The ground is maintained with the help of players and students.

Computers: The institution has enough number of computers with recent and updated software. The computer lab consists of 21 computers with internet connectivity. The maintenance of computer system is done regularly as per requirement and major work is done during vacation. Power backup is provided to computer system to use them optimally.

Classrooms: The College has 12 classrooms. All classrooms have comfortable and sufficient seating arrangement, black boards, LED Bulbs, and fans. Broken desks are repaired and damaged desks are replaced by new ones. Classrooms are used for curricular and cocurricular activities.

Canteen: A student friendly canteen is run in the college. Hygienic food is made available at affordable rates. The canteen is open on all working days.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

208

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Numerous institutional and civic initiatives are undertaken by our college students. On a regular basis, they offer

recommendations and contribute to improving the college's reputation. By actively participating in ECO Club, Road Safety Club, Anti-Ragging Committee, IQAC Committee, and NSS, students represent the college. Through their participation in committee and club activities, they represent the college. The committee against drugs and anti-ragging assembled a Dhakkad squad to raise awareness of drugs among students and the general public. The involvement of the college's students is guaranteed by a number of additional events, including Swachhta Abhiyan, tree planting, national festivals, and other cultural events. In addition to these events, our students take part in social services such as drug addiction and literacy surveys conducted in the public club area, Sri Jiwan Nagar. Blood donation, and raising awareness of voting rights issues including HIV, TB, and drugs through voter club, women cell, and red ribbon club activities. To ensure the safety of both society and pupils, an Eye Check-up camp was arranged during the session. Our college magazine has a student editor. Every session of the student induction program begins with an explanation of how joining committees pertaining to extracurricular, administrative, and co-curricular activities can help them grow as individuals.

File Description	Documents
Paste link for additional information	https://sghsc.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To be a beacon of knowledge, virtue, and inclusivity, Sri Guru Hari Singh College, Sri Jiwan Nagar established in 1983, envisions fostering holistic development through quality education, cultural richness, and spiritual enlightenment. We aspire to empower students from diverse backgrounds to become compassionate, responsible, and skilled global citizens,

committed to the principles of truth, justice, and service.

The mission of Sri Guru Hari Singh College, Sri Jiwan Nagar is to provide an exceptional educational experience in a rural setting. Rooted in our faith-based values, we are dedicated to nurturing intellectual curiosity, moral integrity, and social responsibility. Our co-educational environment promotes gender equality and collaboration, preparing students for leadership roles in an ever-changing world. We prioritize inclusively, respect for diversity, and the pursuit of excellence in all aspects of education. Ours college seeks to create an environment where students, faculty, and staff can explore, discover, and contribute to the betterment of society. We are dedicated to being a centre of academic excellence that not only imparts knowledge but also fosters values that transcend the boundaries of the classroom.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

SGHS College, Sri Jiwan Nagar is a Post Graduate co-educational institution of higher education, accredited by the NAAC, established in 1983. Our college believes in the practices of decentralization and participative management. It reflects the policy decision making, planning and administration. Management and Administration is responsible for quality initiative to promote education to all sections of the society. The college enhances the quality at various levels- College Governing Body, Principal, College Development Committee, College Council, Various others Committees like Discipline Committee, IQAC Committee, NAAC Committee, Alumni Cell, Counseling and Carrier Guidance, Examinations, Anti- Ragging Cell, Women Cell, NCC, NSS etc. all the stakeholders involve in the decentralization and participative management and work together for efficient functioning of the college. The institution has the practice to involve all types of stakeholders in the process of decision making. In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the institution. Academic Calendar is meticulously planned and

prepared in advance. All activities are monitored by the Principal and IQAC of the college. With the aim of providing best possible education, within the given limitations, the college works for attaining the academic excellence.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college is always ready for new challenges and issues in the sphere of Education and the overall development of the students. With the commencement of the session, the college prepares its strategic/ perspective plans taking into consideration the vision, mission and objectives of the college. The institution is committed to promote its motto "shubh karman te kabhu na taro" and to mould the students in rational thinkers and socially aware citizens who believe in following the religious path and doing conscientious acts.

Our Plans: -The College will implement NEP 2020 as per the government and university rules and regulations.

1. Planning for installing centralized water purification system.
2. Planning for extension of college building.
3. Digitalization of Library and Examination Branch.
4. Planning for renovation of Sat Guru Jagjit Singh Library.
5. Planning to introduce new courses in the next academic session.
6. To Upgrade ICT facilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sghsc.in/album-gallery/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-defined organizational structure to facilitate the proper coordination of all activities. The college has a society named Sri Guru Hari Singh Education Society, registered under the Societies Act 1860. The management of the college consists of a president, a vice president, a secretary, a treasurer and members. The Principal is an ex-officio member having two Teacher Representatives and one Non-Teaching Representative in the governing body. The Principal acts as a link between Governing Body and the College faculty and staff. The directives from the Director General Higher Education, Govt. of Haryana are used to frame various policies regarding appointments, promotions, and other benefits and services rules. All the promotions of teachers are as per the career advancement scheme (CAS) set up by UGC and the DGHE, Haryana. The guidelines from the CDLU are strictly followed in policies related to admissions, teaching, learning and evaluation, sports and extra-curricular activities. For all important and significant academic and administrative matters, the college must seek permission from management. There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell, the Anti-Ragging Cell, Grievance Redressal Cell etc. with complaints boxes prominently placed and the full implementation of the Right to Information.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://sghsc.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Governing Body and the Principal of the college always strive for the welfare of the Teaching and Non-teaching staff. The institution always takes up the responsibilities of maintaining good health along with improving the working conditions of its employees. Following are the welfare-measures for staff:

1. Provision of duty leave to the faculty members for attending various National /International Conferences/ Seminars and Workshops.
2. Internet facility for all the faculty members.
3. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
4. The permanent staff of the institution avails the 7th pay structure.
5. Internet and cafeteria facilities for staff and students.
6. Earned Leaves as per the government and the University rules.
7. Grievance Redressal Cell to redresses the issues raised by the students and the staff alike.
8. SC/ST/OBC Cell for the rights and welfare of the staff members of these categories.
9. GPF for the permanent teaching and non-teaching staff.
10. Retirement pension as per the government rules and

regulations.

11. Incentives to class iv employees on special occasions like Diwali, Lohri, and Athletic Meet etc.
12. Free uniforms are provided twice a year to the class IV employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of any educational organization depends on the quality of its staff- teaching and non-teaching. Being the backbone of the institution, both play a significant role in

achieving the institutional goals, vision and mission. The Performance Appraisal System (PAS) is one of the performance management tools, widely used to measure the productivity of academic employees in different contexts. The college follows the Performance Appraisal System as per the guidelines of UGC and CDLU, Sirsa. The performance of teaching staff regarding teaching-learning process, research, and other college activities are recorded in Annual Confidential Report (ACR). The facts and information filled by the concerned employee is verified by the principal. Then these are reviewed by the President of College Governing Body.

Objectives of Performance Appraisal System:

1. To assist teachers in their professional development and career planning.
2. To assist teachers to reflect about their potential and to carry out their duties more effectively.
3. To recognize the achievements of teachers and help them to improve their knowledge, skills, attitudes and performance.
4. To improve the quality of education for students.
5. To facilitate growth, development, efficiency and effectiveness of the teaching-learning process in the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

Authorized member of the college staff under the headship of 'Bursar' thoroughly checks and verifies all vouchers of transactions carried out during the financial year. The financial transactions including revenues in terms of the students' fee, fixed deposit interests and expenses for salary grants, transport, sports, events, canteen, library, labs,

computers, electricity, stationery etc. are carefully audited. All daily transactions are tallied by the accountant of the college and verified by the Bursar and the Principal of the college. Internal audit of the college is done by the chartered accountant on annual basis.

External Audit:

The management has Chartered Accountants as the External Auditor of the college. The auditors review the financial statements, documents, vouchers and bills. They check statutory payments -TDS, Professional Tax, PF etc. They also check feereceipts and disbursement of Scholarship received from Government and other agencies. They verify all financial transactions and Utilization certificates and submit a detailed report of their observations. Based on the observations of the auditors, the accountant of the college amends the statements of accounts. A regular Periodical Inspection is conducted by the affiliating university. The inspection team visits the college and examines the college's financial matters and related documents. Based on the suggestions/recommendations of the inspection team, necessary improvements and amendments are also followed.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a govt. funded institution and receives a salary grant from the higher education department of Haryana government for full-Time Permanent teaching and nonteaching staff. The Institution has certain fixed sources of income. Following are the sources of income of the institution:

1. Fees, received from the students, charged as per the university and government norms of students.
2. Salary grant received from state government.
3. Grant received from the management.

Utilization of resources:

All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds. All the funds are utilized keeping in view the enhancement of the academic quality and strengthening of the infrastructure of the institute. To ensure the optimum utilization of resources, the principal issues directions. The principal along with Bursar and the accounts office ensures that the expenditure lies within the allotted budget. The approval of the Management is sought in the case when the expenditure exceeds the budget. The IQAC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. College academic calendar and activity calendar was prepared in accordance with university calendar for the session 2021-2022.
2. University Hockey team (M/W) trials were organized.
3. Subject Societies and other students' clubs have started organizing functions, extension lectures and field visits.
4. Talent Search Competitions were organized successfully and students participated in University Youth Festival.
5. The Proposal sent to Director Higher General Educational, Panchkula for the National Seminar was accepted and permission granted.
6. International Multidisciplinary National Seminar was organized on July 27, 2021
7. College Athletic meet and blood donation camp was organized.

File Description	Documents
Paste link for additional information	https://sghsc.in/feedback-forms
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed, and circulated in the Institute and strictly followed. An induction Programme is

organized for newly admitted students in which they are made aware of the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline, and culture of the Institute. Attendance and conduct of classes are monitored by the principal. Feedback from students is also taken by IQAC. Students are also free to approach the principal of the college for feedback and suggestions. Feedback is properly analyzed and shared with the faculty members. The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations. The major initiatives taken over the last year include the following:

- Automation of Admission Processes by DGHE, Haryana.
- Automation of Examination Processes by the affiliated university.

File Description	Documents
Paste link for additional information	https://sghsc.in/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization is a fundamental prerequisite to realize the sensitive requirements of a particular gender. Education plays a pivotal role by acting as a catalyst in focusing upon the needs to sensitize gender issues. Various activities and other forms of arts are regularly organized in the college to sensitize students for gender issues. The college has an active Women Cell that keeps on organizing different activities such as talks and discussions by renowned experts on topics related to women's issues, communication and solutions of the problems faced by girl students, celebration of International Women Day, mehandi competitions etc. Anti -Sexual Harassment Committee, Grievances Redressal Cell, and Internal complaint Committee also play important role in addressing the problems encountered by girl students and thereby providing quick solutions to them. Guidance and Counseling Cell of the college is at all times geared up to offer its help with the views of expert advisors whenever required by the students.

File Description	Documents
Annual gender sensitization action plan	<p><u>The safety and security of all the students has always remained a prime concern of the institution. For that, the timings of the college (from 9:00 AM to 2:30 AM) are quite convenient for the girls who commute from the neighboring villages. Sports practices and other activities in which girls participate are completed before 2:30 pm. While going outstation for participating in the inter college events, a faculty member always accompanies the girls. All the students have been given ID cards to prevent the entry of the outsiders. The proctorial team on duty check the ID card.. The girls are given helpline numbers to use in emergency. During exams and any other major day celebration presence of the police insisted. The Anti-ragging Committee is formed for the safety of all the students. Separate common rooms and washrooms are there for the girl and boy students. Academic counselling is available to all. The girls are counselled informally regarding their personal and/or social problems. The Women's Committee organizes a number of activities for women empowerment.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>The facilities of Common Room, Security, separate washrooms for Boys and girls, drinking water first aid Counseling are provided in the college.</u></p>
<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>D. Any 1 of the above</p>

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution tries its best retain its environment eco friendly. For that, the following initiatives have been undertaken:

Solid waste management is done traditionally. A number of dustbins are placed in the lobbies, on the playground, in the classrooms and staff rooms.

The solid waste collected thus is disposed in a pit.

The garden waste is collected and in waste compost Pit.

The liquid waste is discharged into the septic tanks.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to provide inclusive environment to students, the college keeps on organizing various programmes and events. It undertakes various initiatives with the help of different committees, cells, departments, NSS, NCC, Clubs etc. in organizing inspiring speeches and talks on various issues of national and international importance in order to provide an inclusive environment in the form of tolerance and harmony towards cultural, linguistic, regional, communal, socio-economic and other diversities among its staff and students belonging to diverse background. The NSS units of the college conducted annual camp in the rural area of Jiwan Nagar and undertook awareness generated activities with regard to social issues that inculcated social and cultural values among students. To cater to the linguistic diversity, all student's related competitions like Essay Writing, Declamation, Debate and Paper reading are conducted in three languages, Hindi, English and Punjabi. .NCC cadets of the college participated in a large number of annual training camp where they acquired social skills

and were made to understand and value the rich heritage of cultures that forge unity despite the diverse languages, traditions and religions of our country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution works for the sensitization of students and employees to the constitutional obligations. The students are made aware of their rights, duties and responsibilities as a wakeful citizen. Many of the extension activities give students some exposure to their social responsibilities. Every year, the NSS units arrange visit to Nearest Villages, old-age home, school for differently abled students etc. Such events make students aware of the dark side of the society and their role and responsibility towards them. During the annual camping, the students spent a week in a nearby village doing a number of extension activities such as making a survey of the village in some aspect, Swachhta Abhiyan, Awareness Rally on Anti Drugs Activity. Such events teach them that SHARING IS CARING. Such events imbibe the true spirit of NSS i.e., SERVICE into students. The celebration of national festivals such as the Independence Day and the Republic Day make them aware of their duty towards their motherland. All the NCC activities do the same thing. As for the values, they are taught in a number of ways: by the teaching and behaviour of the teachers, through syllabi, through co-curricular, extra-curricular and extension activities.

File Description	Documents
<p>Details of activities that inculcate values; necessary to render students in to responsible citizens</p>	<p><u>The institution works for the sensitization of students and employees to the constitutional obligations. The students are made aware of their rights, duties and responsibilities as a wakeful citizen. Many of the extension activities give students some exposure to their social responsibilities. Every year, the NSS units arrange visit to Nearest Villages, old-age home, school for differently abled students etc. Such events make students aware of the dark side of the society and their role and responsibility towards them. During the annual camping, the students spent a week in a nearby village doing a number of extension activities such as making a survey of the village in some aspect, Swachhta Abhiyan, Awareness Rally on Anti Drugs Activity . Such events teach them that SHARING IS CARING. Such events imbibe the true spirit of NSS i.e., SERVICE into students. The celebration of national festivals such as the Independence Day and the Republic Day make them aware of their duty towards their motherland. All the NCC activities do the same thing. As for the values, they are taught in a number of ways: by the teaching and behaviour of the teachers, through syllabi, through co-curricular, extra-curricular and extension activities.</u></p>
<p>Any other relevant information</p>	<p>Nil</p>
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence</p>	<p>C. Any 2 of the above</p>

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to mould the personality of the students and the staff to become responsible citizens of the country, the college took all possible initiatives in organizing various events and programmes. As responsible citizens of the country students are motivated to take part in various activities of the college. NCC cadets and NSS volunteers of the college have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizens. The students have also taken up plantation drives to provide a clean and green environment for all. The NCC and NSS volunteers of the college organized an awareness rally to spread the message that blood donation is the supreme charitable work and also distributed pamphlets in this regard. This rally was followed by a mega Blood Donation camp in which 23 units of blood was donated by NCC cadets, NSS volunteers, students and staff of the college. On the occasion of 75th Anniversary of Independence Day, Azadi ka Amrit Mahotsav, cadets of NCC Army wings boys and girls participated in Tiranga Yatra, Tiranga Cycle Rally and Har Ghar Tiranga Abhiyaan with an aim to spread awareness about our National Flag and to pay tribute to it. Fit India Freedom Run 2.0, was launched by Prime Minister to make fitness a part of our daily life. Under this event cadets took part in different runs, exercise, yoga and got the certificates from Ministry of

Youth Affairs and Sports.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Student Diversity

SGHS College, Sri Jiwan Nagar follows a policy where in, a mixed crowd of students coexist within the college campus and learn from each other. The institution encourages a system of admission without any bias and thereby, has students from different linguistic, social and cultural backgrounds. More than 50% of our students come from scheduled castes and other backward castes.

Objectives of the Practice

- To create an atmosphere wherein, students learn from each other as well as help and encourage each other and build social skills such as empathy, understanding and kindness.

Evidence of Success

- A large number of students come from diverse backgrounds and complete their degree and secure placements.
- The number of admissions granted to students irrespective of their backgrounds.

2. Comprehensive & Continuous Student Feedback System**Objectives of the Practice**

? To provide feedback to the teaching faculty and enhance the quality of teaching.

? To build an atmosphere wherein, the teachers and students interact and engage in a system of mutual learning.

- Advantages

? Develops the skill of critical evaluation.

? Develops a sense of greater responsibility and belongingness to the institute among the students.

? Enables opening a transparent communication channel between the students and the teacher.

Evidence of Success

? The quality of teaching has improved drastically, bettering the institution's ranking.

? There has been a consistent improvement in teaching over time reflecting the quality of teaching.

File Description	Documents
Best practices in the Institutional website	https://sghsc.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SGHS College, Sri Jiwan Nagar is situated in a village and most of the students with rural background complete their earlier education in Hindi medium. So, to make them feel comfortable with the co- education system and excel in the field of education, the following steps are taken by the institution:

- To relieve the students from the mental stress of education, yoga and meditation classes are conducted by the institution regularly.
- Students are encouraged to participate in NSS activities

for developing the social responsibilities among them.

- Students are encouraged to join NCC for their selection in Indian Army.
- Career guidance programmes are often conducted to guide the students in choosing the right path and building up their career.
- Awareness programmes on environmental consciousness, gender equity and professional ethics are also conducted to improve the awareness among the students.
- Students are encouraged to participate in class seminars which help them to lose their stage fear and increase their assertiveness.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Plan of Action for the next academic year is as follows :

1. Planning for renovation of College Building especially Girls' common room
2. Planning to hold Alumni Meet.
3. Proposal for the construction of new washrooms for girls.