

Application for Issuance of Degree Certificate

To

The Principal
Sri Guru Hari Singh College
Sri Jiwan Nagar

Subject – Application for providing Degree.

Sir/Madam,

With due respect, I would like to state that I was a student of your college. I have completed

my _____ course [Mention Your Course Name] from your college in the

year _____.

I have not collected my degree certificate from your college. kindly issue me my degree certificate for which I shall ever remain grateful to you.

Thanking you

Yours Faithfully

Name

Class

Roll No

Email ID

Mobile Number

Signature

Date